

Ticket options can be viewed at (www.co.clay.tx.us)

REPLY FORM

Mail to the Municipal Court - City of Henrietta. Enclose your Citation with your Reply. (Enclose a Self-Addressed, Stamped Envelope if you need a Receipt.)

Name (Print or type as it appears on your Driver's License) Driver's License Number

Current Mailing Address City, State, Zip Telephone Number

Citation Number Date Of Citation Date Cited To Appear On Or Before

CHECK ONE:

- 1. I hereby enter a Plea of NOT GUILTY and request the Court advise me of my Trial Date by Mail.
2. I hereby enter a Plea of GUILTY and waive Appearance for Trial. CASHIER'S CHECK OR MONEY ORDER in the amount of the Fine(s) is enclosed.
3. I hereby enter a Plea of NOLO CONTENDERE and waive Appearance for Trial. CASHIER'S CHECK OR MONEY ORDER in the amount of the Fine(s) is enclosed.

NOTE: JUVENILES 16 AND UNDER MUST CONTACT THE COURT WITH A PARENT OR GUARDIAN.

Signature Date Fine Amount

(DETACH HERE AND MAIL WITH FINE OR NOT GUILTY PLEA TO THE COURT INDICATED ON THE REVERSE SIDE.)

(DETACH HERE AND MAIL TO THE COURT INDICATED ON THE REVERSE.)

REQUEST FORM FOR DRIVING SAFETY COURSE

(FAILURE TO REMIT THIS FORM ON OR BEFORE YOUR APPEARANCE DATE WILL RESULT IN INELIGIBILITY FOR THE COURSE.)

Please answer all the questions below:

- I hereby plead NOLO CONTENDERE or GUILTY.
I possess a valid TEXAS Driver's License or Permit.
I have NOT taken a Driving Safety Course in lieu of paying a Fine during the past year.
I am NOT in the process of taking a Driving Safety Course to dismiss another offense.
I have NOT completed a Driving Safety Course that is not yet reflected on my Driving Record.
I understand I CANNOT take the Driving Safety Course in lieu of paying the Fine if I am accused of speeding 25 miles an hour or more over the posted Speed Limit or my speed is 95 mph or more.
I ENCLOSE Proof of Financial Responsibility (Insurance). (A photocopy is acceptable - NO ORIGINALS PLEASE!!)
I ENCLOSE a Money Order or Cashier's Check made payable to the Municipal Court - City of Henrietta, in the amount of \$144.00
I understand that I am responsible for completing a D.P.S. approved Driving Safety Course and remitting the proper Completion Certificate to the Court.
I understand that this Form must be NOTARIZED.
I have completed and mailed the Form to D.P.S. in Austin with \$10.00.

MUNICIPAL COURT
P.O. Box 71
Henrietta, Texas 76365

SIGNATURE

SWORN TO AND SUBSCRIBED BEFORE ME, this, Day of ,20

(SEAL)

NOTARY PUBLIC

Name (Print or type as it appears on your Driver's License) Driver's License Number

Current Mailing Address City, State, Zip Telephone Number

Race/Sex Date Of Birth

Citation Number Date Of Citation Date Cited To Appear On Or Before

